



## Board of County Commissioners Regular Meeting

Lisa A. Sobecki, President  
Pete Gerken  
Anita Lopez

August 4, 2026 - 11:00 AM  
Commissioners' Hearing Room  
1st Floor, One Government Center  
Toledo, OH 43604

### MINUTES

#### Pledge of Allegiance - Scouts BSA

#### Call to Order

Commissioner Sobecki called the meeting to order at 11:02 p.m. Commissioners Gerken and Lopez were present.

#### Approve Previous Meeting Minutes

Commissioner Sobecki moved to approve the previous meeting's minutes; Commissioner Sobecki and Lopez voted yes; Commissioner Gerken abstained due to his absence at the previous meeting.

#### Commissioners

1. - Proclaiming August 2026 as Child Support Awareness Month in Lucas County

#### **Resolution No. 2026-535**

Bonita Johnson was present to offer comments and accept the proclamation. Commissioner Sobecki moved to approve; Commissioners Sobecki, Gerken and Lopez voted yes.

2. - Recognizing the 20th Anniversary of the Mental Health and Recovery Services Board of Lucas County

#### **Resolution No. 2026-536**

Scott Sylak was present and offered comments and accepted the proclamation.

Commissioner Sobecki moved to approve; Commissioners Sobecki, Gerken and Lopez voted yes.

3. - Recognizing the 30th Anniversary of Clean Your Streams Day

#### **Resolution No. 2026-537**

Ben Pushka was present and offered remarks. Todd Duvall, CEO of Partners for Clean Streams, was present and offered remarks.

Commissioner Sobecki moved to approve; Commissioners Sobecki, Gerken and Lopez voted yes.

4. - Appointments to the Toledo-Lucas County Port Authority Board

#### **Resolution No. 2026-538**

Commissioner Sobecki moved to approve; Commissioners Sobecki, Gerken and Lopez voted yes.

5. - Resolution submitting to the electors of the County the question of the renewal of an existing 0.17-mill tax levy for the purpose of operation and maintenance of the Imagination Station, Toledo's non-profit science center, and Facility to promote the sciences and STEM education, pursuant to Section 5705.19(TT) of the Revised Code

**Resolution No. 2026-539**

Commissioner Sobecki moved to approve; Commissioners Sobecki, Gerken and Lopez voted yes.

6. - Authorization to Enter into an Agreement with The Toledo Zoological Society for the Provision and Maintenance of a Zoological Park, The Toledo Zoo

**Resolution No. 2026-540**

Commissioner Sobecki moved to approve; Commissioners Sobecki, Gerken and Lopez voted yes.

7. - Approval of Annexation Petition No. 2026-3 Portions of Swanton Township to the Village of Swanton, Lucas County, Ohio (Parcel Nos. 72-22231 and 72-22234)

**Resolution No. 2026-541**

John Borell was present and offered comments. Kent Murphree, acting Agent for the Petitioners, was present for questions.

Commissioner Sobecki moved to approve; Commissioners Sobecki, Gerken and Lopez voted yes.

Prosecutor

John Borell requested approval of the following:

8. - Consenting to the Re-Appointment of Julia R. Bates, Lucas County Prosecuting Attorney, as Sylvania Township Law Director

**Resolution No. 2026-542**

Commissioner Sobecki moved to approve; Commissioners Sobecki, Gerken and Lopez voted yes.

Recorder

David Perkins and Brianna Struffolino were present and requested approval of the following:

9. - Approval of Utilize GSA Advantage Cooperative Agreement with Document Technology Systems, Contract 47QTCA22D00AJ, for Records Scanning Project as Required by SB 94

**Resolution No. 2026-543**

Commissioner Lopez moved to approve; Commissioners Lopez, Gerken and Sobecki voted yes.

Adult Probation

Adhley Richardson was present and requested approval of the following:

10. - Permission to Accept Grant Funds from Mental Health & Recovery Services Board for Forensic Monitor

**Resolution No. 2026-544**

Commissioner Gerken moved to approve; Commissioners Gerken, Lopez and Sobecki voted yes.

### Economic Development

Jamie Beyer Grant was present and requested approval of the following:

11. - Release of Community Housing Impact and Preservation (CHIP) Program Mortgage #20160511-0018003, to Rebecca Gerber, Executor for George Kanellis (Probate Case No. 2024 EST 1349), 4953 Haddon Road, Toledo, Ohio 43623, Parcel No. 78-50894, Located in Toledo, Ohio

#### **Resolution No. 2026-545**

Commissioner Gerken moved to approve; Commissioners Gerken, Lopez and Sobecki voted yes.

### Emergency Services

Abby Bucchop was present and requested approval of the following items:

12. - Permission to Apply for the National Integrated Heat Health Information System (NIHHIS) Heat Tabletop Exercise Design Challenge 2026

#### **Resolution No. 2026-546**

13. - Acceptance of the FY2025 State Homeland Security Grant Program Funds for Mass Casualty and Fatality Management Incident Response and Command Trailer

#### **Resolution No. 2026-547**

Commissioner Sobecki moved to approve; Commissioners Sobecki, Gerken and Lopez voted yes.

### Job and Family Services

Breda Osburn was present and requested approval of the following items:

14. - Permission to Enter into an Intergovernmental Agreement with the Lucas County Prosecutor's Office for the Provision of Legal Functions

#### **Resolution No. 2026-548**

15. - Permission to Amend the Agreement with Legal Aid of Western Ohio for TANF Legal and Outreach Services

#### **Resolution No. 2026-549**

Commissioner Gerken moved to approve; Commissioners Gerken, Lopez and Sobecki voted yes.

### Support Services

Mary Kunckel was present and requested approval of the following items:

16. - Approval to Create Super Blanket Purchase Orders as Permitted by the Ohio Revised Code 5705.41(D)(3)

#### **Resolution No. 2026-550**

17. - Amendment to the Lucas County Commissioners' Procurement Card Policy & Procedures

#### **Resolution No. 2026-551**

18. - Approval of the Lucas County Commissioners' Expense Policy, Policy 64

#### **Resolution No. 2026-552**

19. - Approval of the July 2026 Purchase Order Then and Now Certificates

**Resolution No. 2026-553**

Commissioner Sobecki moved to approve; Commissioners Sobecki, Gerken and Lopez voted yes.

Office of Management & Budget

James Hayes was present and requested approval of the following:

20. - Transfers of Appropriation

**Resolution No. 2026-554**

21. - Appropriation Resolution

**Resolution No. 2026-555**

22. - Transfer of Funds

**Resolution No. 2026-556**

Commissioner Sobecki moved to approve; Commissioners Sobecki, Gerken and Lopez voted yes.

Employee Benefits

Trent Burner was present and requested approval of the following item:

23. - Permission to Advertise a Request for Proposals for Benefit Consulting Services

**Resolution No. 2026-557**

Commissioner Lopez moved to approve; Commissioners Lopez, Gerken and Sobecki voted yes.

Human Resources

Trent Burner was present and requested approval of the following item:

24. - Amendment to the Lucas County Hybrid Work Policy

**Resolution No. 2026-558**

Commissioner Lopez moved to approve; Commissioners Lopez, Gerken and Sobecki voted yes.

Executive Session

Trent Burner was present and requested an executive session to discuss personnel matters related to appointments, promotions, compensation, discipline, collective bargaining and employment.

Jessica Ford requested executive session for pending/imminent court action.

Commissioner Sobecki made a motion to enter into executive session at 11:57 p.m.

Commissioners Sobecki, Gerken and Lopez voted yes.

Commissioner Sobecki made a motion to exit the executive session at 2:04 p.m.

Commissioners Sobecki, Gerken and Lopez voted yes.

Prosecutor

Jessica Ford presented the following for approval:

25. - Authorizing an Increase in the Contract Amount for Legal Services authorized in Resolution No. 2025-614

**Resolution No. 2026-559**

Commissioner Gerken moved to approve; Commissioners Gerken, Lopez and Sobecki voted yes.

### Adjournment

The Board adjourned their meeting at 2:05 p.m.



---

Jody L. Balogh, Clerk of the Board

The next open meeting will be held on August 4, 2026 at 2:00 p.m. in the Commissioners' Hearing Room, 1st Floor, One Government Center, Toledo, Ohio.

This agenda and past agendas are available online at <https://www.co.lucas.oh.us/73/Agendas-and-Minutes>

Individuals who need ADA effective communication accommodations including American Sign Language interpretation and auxiliary aids are asked to call the Lucas County Commissioners' ADA Coordinator at (419) 213-4500 at least 72 hours in advance of the public meeting. A good faith effort will be made to accommodate all requests made in less than 72 hours.

**Date:** August 4, 2026

**Resolution No:** 2026-543

**Title:** Approval of Utilize GSA Advantage Cooperative Agreement with Document Technology Systems, Contract 47QTCA22D00AJ, for Records Scanning Project as Required by SB 94

**Department/Agency:** Recorder

**Contact:** Brianna Struffolino, Chief Deputy Recorder

**Summary/Background:** Senate Bill 94 requires county recorders to make electronic indexes and electronic copies of recorded instruments dating back to January 1, 1980, publicly accessible through the county recorder's website.

To comply with this mandate, the Lucas County Recorder's Office will scan approximately 592,000 images, perform basic indexing, and import the records into the County Recorder's website.

The Recorder's Office requests approval to utilize the GSA Advantage Cooperative Purchasing Program to procure these services from Document Technology Systems (DTS) under GSA Contract No. 47QTCA22D00AJ. The total cost of the project will not exceed \$129,240.00.

**Budget Impact:** 2230-135002-50-610002-00000-00000

**Statutory Authority/ORC:** 317.321

**Commissioner Lopez offered the following resolution:**

WHEREAS, in consideration of the above, NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners, Lucas County, Ohio, that:

Section 1. The Board hereby authorizes the Lucas County Recorder's Office to utilize the GSA Advantage Cooperative Purchasing Program and GSA Contract No. 47QTCA22D00AJ with Document Technology Systems, Ltd. ("DTS") for the Recorder's scanning project required to comply with Senate Bill 94, in an amount not to exceed \$129,240.00.

Section 2. The Board authorizes the Recorder to sign the project proposal.

Section 3. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

**August 4, 2026**

**Approval of Utilize GSA Advantage Cooperative Agreement with Document  
Technology Systems, Contract 47QTCA22D00AJ, for Records Scanning Project  
as Required by SB 94**

**Page 2**

**Action Taken:**

Commissioner Sobecki voted yes

Commissioner Gerken voted yes

Commissioner Lopez voted yes

A handwritten signature in blue ink, reading "Jody L. Balogh". The signature is fluid and cursive, with the first name "Jody" and last name "Balogh" clearly distinguishable.

---

Jody L. Balogh, Clerk of the Board